

Pooling Processes and Systems: Session II

> Presented by Bank of New York

September 18, 2024









- 1. Introduction
- 2. Introduction to Single Family Pool Delivery Module (SFPDM)
- 3. SFPDM: New Pool Processing
- 4. SFPDM Demo
- 5. GinnieNET: Certification Module
- 6. Resources
- 7. Q&A

Introduction





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Single Family Pool Delivery Module (SFPDM)





Overview

Features and Benefits

Release 4.5 Enhancements

Upcoming Business Rule and Logic Updates

Business Workflow



Features and Benefits of SFPDM

The new SFPDM application will provide Issuers an overall enhanced user experience.



TRANSPARENCY INTO POOL SUBMISSION

- Transparent views of the pool submission progress from submission to issuance, including an interactive graphic timeline of the pool status
- Enhanced pool search and sort capabilities, including search and filter feature on multiple data elements

INTUITIVE USER INTERFACE DESIGN

- > User friendly design with understandable edit rules and error messages
- My Dashboard provides a customized at-a-glance overview of your Issuer pools based on your user role and privileges
- > Quick access link to view relevant HUD forms (e.g., 11705 & 11706)

OPERATIONAL IMPROVEMENTS TO POOL PROCESSING

- > Multiple pool and loan actions now available on one screen
- Add loans to a pool without having to process entire submission
- Pool summary header with Issuer / Custodian contacts, last updated by, and other useful data
- New reporting capabilities that save time for monthly pool reporting



SFPDM

Release 4.5 Enhancements

Custom Extended Term (ET) pool type

 The C ET Pool is a Ginnie Mae II program custom pool that must be comprised exclusively of loans modified pursuant to the insuring or guaranteeing agency's requirements and that have terms greater than or equal to 361 but not more than 480 months from the pool issuance date.

Custom RG - Reperforming Loans pool type

• The C RG Pool is a Ginnie Mae II custom pool that must be composed exclusively of Re-Performing Loans. Other than this Re-Performing Loan composition requirement, the parameters for a C RG Pool are identical to the pooling parameters applicable to Ginnie Mae II Custom Single Family (C SF) Pools.

Digital Collateral - Enotes

Digital Collateral Program launched in July 2020. Starting with developing and implementing the policy, technology
and operational capabilities necessary to accept electronic promissory notes and other digitized loan files for
collateral for Ginnie Mae securities.

• Benefits of eMortgage/Digital Mortgages

- Streamline of workflows and improve tracking, management and delivery of closing documents
- o Decrease the time a loan takes to close to securitization
- o Reduce data errors.
- Improve data validation.
- Produce fewer missing signatures, documents and files.
- The technology easy to use to approve documents for borrows
- o Increase availability of notaries to borrows through Remote Online Notarization (RON)
- Provides more information to borrowers and efficiencies to all the closing processes.



Upcoming SFPDM Business Rule and Logic Updates

Coming Soon: Ginnie Mae will be making updates to the system logic of the Single Family Pool Delivery Module (SFPDM) to address Issuer feedback and to ensure accurate disclosures. The updates are described below.







SFPDM Business Workflow





Working in SFPDM: New Pool Processing Module





Overview

Accessing SFPDM

Pool Import / XML File

Knowledge Check

Resources

1.3 Accessing SFPDM

Upon logon, the user is presented with My Dashboard, which displays options for

navigating to the SFPDM application.

To access the SFPDM Application, select the **SFPDM Pools &** Loans tab at the top of the screen.

Figure 1-3: SFPDM Pools & Loans Tab



2.1 Pools & Loans

The Pools and Loans page displays a list of pools associated with the selected Issuer ID. Figure 1.3-1 Pools and Loans Screen

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NOTE: If the Issuer has no pool data in SFPDM proceed to <u>Section 2.3.2 Importing</u> XML File to Add a Pool, or <u>Section 2.3.4 Manually Adding a Pool</u>



2.2 Searching for a Pool

Select the SFPDM Pools & Loans tab



Enter the first characters of the Pool ID in the **Filter by Text Box**. The list of pools will display in the search results section. **Figure 2.1-1 SFPDM Pools & Loans Screen Filter Text Box**

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NOTE: You can also select the ADVANCED button to access the Advanced Filters Window. If there are many records

in the search results screen, use of filters is highly recommended to find the items needed. Users can clear all filters at once by selecting Clear Filter on the right. Individual filters may be cleared by selecting on the 'X' on the respective filter.



Select from the following options:

- Pool ID
- Issue Date
- Pool Class Pool Suffix
- Status
- Business Rules
- Custodian ID
- Loan Identifier
- Mortgage Type

When you select the filtering options above, the section will expand to display even more options. You can enter a number or text, select from a drop-down list, or select from a list of checkboxes.

Select the Apply Filters button.



2.4 Pool Details Screen Overview

The Pool Details Screen is made of several sections that you can expand or collapse. Select the **Collapse All** button to see the sections. Select the **Expand All** button to see all the fields on the Pool Details Window.

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Figure 2.3-1: Ginnie Mae Single Family Pool Details Screen (collapsed view)



2.4.1 All Pools Slider Overview



Select the All Pools tab on the far left on the Pool Details screen

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Figure 2.4-2: All Pools Tab

The **All Pools Slider** Window moves from the left partially over the Pool Details window. The list of pools will be based on the filter that has been applied. If you did not apply any filters, the Slider window will display pools sorted in descending order by Pool ID number. (See the Figure below). You can use the scroll bar to view the pop-up notifications.



Select the **ALL POOLS** tab again to slide the window back to its original position.

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As part of the transition to SFPDM, Ginnie Mae is replacing the legacy flat file export containing pool information for the new MISMO-compliant XML export



SFPDM Adoption Impact to Pool Data Export

At the conclusion of 18-month Adoption Window, pool information will only be available for export in SFPDM as **MISMO-compliant XML**

Ginnie Mae encourages Issuers to begin planning to modify their existing processes to use the new XML file in place of the legacy flat file (sometimes referred to as "11705 and 11706 data")



Accommodation during 18-Month Adoption Window:

At this time, Ginnie Mae will continue to allow Issuers to export their pool data as flat files from GinnieNET. Please note that this capability will not remain after the 18-Month Adoption Window



Issuers / Servicers should take the following steps to complete any necessary modifications:

1. Identify Impact to Current Business Processes: Issuers should identify whether any of their business processes, such as monthly investor reporting, rely on the current flat file export.

2. Review Resources: Issuers should review the PDD Implementation Guide and additional SFPDM Adoption resources on GinnieMae.gov within the <u>Modernization</u> <u>Initiatives page</u> and under the "SFPDM-MISMO" dropdown.

3. Engage your IT Team: Issuers are encouraged to engage their IT teams to begin planning out the necessary modifications to use the new XML Export.



2.4 Pool Details Screen Overview

The Pool Details Screen is made of several sections that you can expand or collapse. Select the **Collapse All** button to see the sections. Select the **Expand All** button to see all the fields on the Pool Details Window.



Figure 2.3-1: Ginnie Mae Single Family Pool Details Screen (collapsed view)



Importing XML File to Add a Pool



Figure 2.3-4: SFPDM Pools & Loans Add a Pool Screen

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Select the ADD A POOL button.

Figure 2.3-5: Add Pool button

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Figure 2.3-6: Add Pool Window

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Select the **UPLOAD** button. If the pool was successfully uploaded into MyGinnieMae, the Pool Upload Successful pop-up window message displays. The Submission ID displayed in the pop-up window may be requested by the production support team if any technical issue occurs. If the File is incomplete/corrupted and cannot be validated, then the import error report will indicate the error "Premature end of file". **Figure 2.3-7: Pool Upload Successful Window**

Pool Upload Is In Progress	X
Pool Upload (Submission ID: 1555-SUB-13741) is in progress. You will be notified once the pool import is complete.	1 5

Select the **BROWSE** ... button. You will need to navigate to the location where you had saved the .ZIP files.

Select the **VALIDATE** button or check mark "Validate against Ginnie Mae Business rules during "import" to validate data entered for the pool. After you validate, the Success message displays. **Figure 2.3-8: Pool Details - Validate Button**





Figure 2.3-9: Validation Successful Message

Validation Request Received	X
This pool has been sent for validation against business rules. You will be notified if there are any erro	rs.
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Select the **OK** button or close (X) button to close the message and continue.

On the Pool Details Screen, Select the **SUBMIT** button.

Figure 2.3-10: Pool Details Screen - Submit Button



Viewing Pool History

This feature allows you to review historical information for the pool record. Use this information to review when the pool was submitted and by which user.



Select the SFPDM Pools & Loans tab.

Figure 2.3-11: SFPDM Pools and Loans Screen

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Knowledge Check





SFPDM System Demonstration



New Pool Processing Module – Business Rules

- Business Rules must be passed before a pool can be posted to the Network.
- This function checks the pool and mortgage data against Ginnie Mae MBS Guide requirements.
- If there are errors, individual records must be corrected and the Business Rules must be applied again.
- A pool is not available for transmission to the Network until it passes all Business Rules



New Pool Processing Module – SFPDM Tips

Issuers should keep the following information in mind while preparing for the transition to SFPDM:

PREPARATION STEP - ADD SUBSCRIBER RECORD

Prior to adding Subscriber Accounts on Pool Details screen, add a Subscriber record in SFPDM Maintenance tab. Refer to User Manual section "Add an FRB Subscriber Record"

POOLS ISSUED FOR IMMEDIATE TRANSFER (PIIT) / TRANSFER AT ISSUANCE (TAI)

- > PIIT/TAI execution will be available in both GinnieNET and SFPDM during the 18-month Adoption Period
- > Transfers of PIIT/TAI pools can only be accepted using the same pooling application that they were initiated in
- > Issuers do not have to begin pooling in SFPDM to accept a transfer in SFPDM

SEGREGATION OF DUTIES

- Authorized Signers can view the Pools created by the Data Entry users prior to submitting to the Document Custodian to be certified.
- The Pools created by the Data Entry users are now editable by the Authorized Signers at any stage including Draft. Similarly, the Pools created by the Authorized Signers are also now editable by the Data Entry users.



New Pool Processing Module – SFPDM Tips

Issuers should keep the following information in mind while preparing for the transition to SFPDM:

ADMINISTRATIVE ITEMS

- Pool Attestation will occur through GinnieNET. Both 11705 and 11706 HUD Forms require review and Attestation to submit pools for initial certification. The Attestation Workflow is described in the User Manual section "Submit for Attestation and Initial Certification"
- The 11705 / 11706 HUD Forms are available in both SFPDM and GinnieNET. Forms generated in either system will be considered the documents of record during the 18-month Adoption Period
- > Your Document Custodians are not impacted by the transition to SFPDM, and they will continue to certify the pools through GinnieNET
- > Daily Pool sweeps remain at 2 PM EST and 9 PM EST each business day
- When creating a Pool manually, enter an initial minimal value of \$1000.00 in the Original Subscription Amount field. Once all the loans are added to the pool, return to Pool Details to update the value accordingly. Original Subscription Amount is required field on Pool Details but the amount is not finalized until all the loans are entered.



New Pool Processing Module – QRC

Legacy to SFPDM Mapping QRC

https://my.ginniemae.gov/gmep/docs/pdm/SFPDM_Legacy_Data_Mapping_QRG_Pool_Details_11705.pdf

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Submission/ Poo Certification Info Curr	curity issue Date Rate Percent	Security Rate	
Certification Info	rent Principal Balance Amount	OAA	
Curr	ang meutod Type	Amortization Method	
	rent Loan Count	Loans #	
Gua	urity Date	Guaranty Percent	
Detes	tifcate Initial Payment Data	Initial Pay Date	
Dates Cer	la Book Entry Date	Initial Pay Date	
Per	iod Count	Tem	
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TVP	e	Always EIN	
Pool EIN Pool	bi FIN Value	Pool Tax ID	
Government Bond India	cator	Bond Einance (Program Type)	
inancing Program Tvp	De		
Nan	ne	7	
Consolidated Pool Poo		Pool Number	
RPE	ol Identifier	To and a start Door I DDD	



New Pool Processing Module – FAQ

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 My Pool was Issued and I need to pull it back. Who do I contact? Please contact your Ginnie Mae Account Executive for guidance.



2. I need to adjust my delivery Instructions and my pool was submitted/Certified. Please call Ginnie Mae Customer Support at 1-833-GNMA HELP / 1-833-466-2435. or email us at GinnieMae1@BNYmellon.com



3. What are the cut off times for New Pool Submissions?

Refer to the <u>Pool Dates Calendar</u> on the Ginnie Mae website for reporting deadlines and events specific to Issuers.







GinnieNET Certification Module



Overview

Initial Certification (Document Custodian Process)

Request for Release of Documents (11708)

Final Certification / Recertification

Knowledge Check

Accessing GinnieNET

				🐣 Communities 🗸	🛱 Tools 🗸 😨 Knowledge Center
Applications		/	Bookmarks 🖉 Edit		
RF\$	IPMS	Other Applications	AllRegs	Bloomberg	
eNOTE	PTS	GinnieNET 🥌	eMBS	FHA Connection	
	MAMS	GEMS	FHA Website	Fitchratings	
	RPN	IRD	Ginnie Mae	HUD	
	CM	PDD Validation Tool	HUD Locator	Issuer Calendar	
	Verify Role Assignment		MBA	MBS - DD	
			MBS - GA	MBS - MDS	
			MBS Guide	Pay.gov	
			RH	VA - HUD	
			VALERI		

From any screen in MGM, select the **Tools** dropdown at the top of the screen.

Then look for **GinnieNET** under **Other Applications**.

			OMB Approval No. 2503-0033 (Exp. 09/30/2005)
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			Note a new expiration date is received the
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Document Custodian Initial Certification

- When the pool has been submitted to the GinnieNET network, the Document Custodian must certify the pool.
- GinnieNET sends an e-Notification to the Custodian advising that there is a pool awaiting certification.
- The Custodian completes the certification in GinnieNET. This initiates the pool processing timeline.

Document Custodian Initial Certification CERTIFY/REJECT

GinnieNET On The Web Custodian Communications	GinnieNET On The Web Custodian Communications	
Host Communications Selections	Host Communications Selections	
Select Pools to Certify	Select Pools to Certify	
Pools to be Certified Pools OW1031MSF Single-family	Pools to be Certified No Pools to be Certified	
Select Pools to Reject Pools to be Rejected No Pools to be Rejected	Select Pools to Reject Please Select the Rejection Reason, otherwise Pool won't be sent for Rejection Pools to be Rejected Parts Rejection Reason OW1031MSF [P&I payment differs from schedule] Edit	
Submit	Single-family	

Ginnie	1ae ranty Matters	GinnieNET On The Web Host Communications Results		
Thange My Password		GinnieNET Host Communications Result Report (Job Number 1117099)	7.1	
		,	7/19/2019	
	1.	CERTIFY SUCCESSFUL 15000000380W1031MSF0719191054241-0W1031.MSF FCN : 15000000380W1031MSF0719191054542		
	2.	REJECT SUCCESSFUL 15000000380W1032MSF0719191054246 AT 07/19/2019 10:54:54	AM FRN : **B	

Ginniene Section 8

GinnieNET On The Web Issuer Single Family Training Guide

Section 8.8 Certifications Communications, Page 112

Section 8.8.1 Link Options, Table 38: Certifications Communications Menu Options, Page 112

Document Custodian Initial Certification CERTIFY/REJECT

<u>GinnieNET On The Web Issuer Single Family Training Guide</u> Section 6.7 HUD 11708 Request for Release of Documents Screen, Page 85

Final Certification & Recertification

Final Certification

Once a new pool is issued, the issuer is required to perform a Final Certification which must be completed no later than 12 months after the issue date of the related securities.

If there is an Issuer Portfolio Transfer or Document Custodian Transfer, the Issuer of record is required to submit a Recertification for all affected pools 12 months from the Effective Transfer Date to Ginnie Mae.

All Recertifications are on a pool level and are to be submitted via GinnieNET.

Final Certification and Recertification Process Flow

Pool Retrieval For Final Certification

<u>GinnieNET On The Web Issuer Single Family Training Guide</u> Section 6.1 Final Certification, Page 68

Final Certification / Recertification

GinnieNET On The Web Issuer Single Family Training Guide

Section 8.8.4 Recertification, Page 113

Knowledge Check

Resources

Supporting Resources – Manuals, QRCs, FAQs

MyGinnieMae Organization Administrator Guide

https://www.ginniemae.gov/issuers/issuer_training/Documents/mgm_orgadmin_userguide_102018.pdf

MyGinnieMae End User Guide

https://www.ginniemae.gov/issuers/issuer training/Documents/%E2%80%8Cmyginniemae end user guide.pdf

Master Agreements Management System (MAMS) Guide https://www.ginniemae.gov/issuers/issuer_training/Documents/Master_Agreements_Management_System.pdf

Commitment Management Application Issuer Guide

https://ginniemae.gov/issuers/issuer_training/Documents/Commitment_Management_Application.pdf

Request Pool Numbers Application Issuer Guide

https://ginniemae.gov/issuers/issuer_training/Documents/Request_Pool_Numbers_Application.pdf

Government National Mortgage Association Systems Access Forms

https://ginniemae.gov/issuers/program_guidelines/MBSGuideAppendicesLib/Appendix_III-29.pdf

Supporting Resources – Manuals, QRCs, FAQs

MyGinnieMae Quick Reference Card

https://www.ginniemae.gov/issuers/issuer_training/Documents/myginniemae_login_qrc.pdf

Master Agreements Quick Reference Card.

https://www.ginniemae.gov/issuers/issuer_training/Documents/Master_Agreements_QRC.pdf

Commitment Management Quick Reference Card.

https://www.ginniemae.gov/issuers/issuer_training/Documents/Commitment_Management_QRC.pdf

Request Pool Numbers Quick Reference Card

https://www.ginniemae.gov/issuers/issuer_training/Documents/Request_Pool_Numbers_QRC.pdf

RSA SecurID Quick Reference Card

https://ginniemae.gov/issuers/issuer_training/Documents/RSA_QRC.pdf

APM 23-03: Revised Requirements for Re-Performing Loans

https://www.ginniemae.gov/issuers/program_guidelines/Pages/mbsguideapmslibdisppage.aspx?ParamID =142

Our Mission: Ginnie Mae's guaranty links the United States housing market to the global capital markets, ensuring sustainability, affordability, and liquidity for government housing programs and creating a more equitable housing finance system for all.

Thank you!

